CALLED TO ORDER BY SUPERVISOR QUIGLEY, CHAIRMAN at 7:00 PM

SALUTE TO THE FLAG

ROLL CALL BY CLERK

TOWN COUNCILMAN JOEL B. BRINK TOWN COUNCILMAN ERIC KITCHEN TOWN COUNCILMAN JOHN MORROW TOWN COUNCILMAN ROCCO SECRETO SUPERVISOR JAMES QUIGLEY 3rd

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

Councilman Secreto motioned to accept the minutes of the November 6, 2014 and November 20, 2014 meetings.

2nd by Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

COMMUNICATIONS

Town Clerk Cosenza read a letter from the NYS DOT reporting that no traffic light was warranted for installation on East Chester St. By-Pass (Route 9W) at Van Kleek's Lane and Memorial Drive (see Oct 2, 2014 Town Board request).

ABSTRACT OF CLAIMS

Councilman Secreto motioned to approve the 2014 December abstract as submitted 2^{nd} by Councilman Kitchen

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

BUDGET MODIFICATIONS

General Fund:

Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund BalSoftball League) electric at Orlando St. Ballfield		90.75
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund BalFootball League) reimb.for banquet expense at Hillside Manor		2,800.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund BalSoftball League) trophies-Deuires Trophies		90.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund BalFootball League) volunteer background screening-Verified Volunteers		80.00
Modify Appropriation A7140.401 (Rec.Equip.Reserve) to be funded through A5110 (Approp.Fund BalFootball League) trophies-Deuires Trophies		412.00
Modify Revenue A2665 (Sale of Equipment) and Appropriation A3120.201 (Police Vehs. & Prep.) sale of 2004 Chevrolet Maibu 4DSD through Auctions Intl.		2,125.00
Modify Revenue A3989 (St. Aid-Child Seat Grant) and Appropriation A3120.440 (Child Seat Grant) reimb. For car seat expenses - Gov. Traffic Safety		2,500.00
Modify Revenue A3390 (St. Aid-STEP,Buckle Up NY) and Appropriation A3120.103 (Traffic Safety Program Wages) reimb. For STEP wages - Gov. Traffic Safety		3,466.95
Modify Appropriation A8760.400 (Emergency Disaster) to be funded through A5990 (Fund Bal.) expenses for trailer rentals, mold & duct cleaning		32,000.00
HIGHWAY: Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (Oper.Funds)		8,623.10
Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (Town of Kingston Hwy. Dept.)		598.05
Modify Revenue D1289 (Oth.Dept.Income) and Appropriation D5142.420 (Gas & Oil) Oct. Gas Reimb. (E.Kng.Vol.Fire Co.)		493.46
GENERAL FUND: Transfer From A1110.400 Court Stenographers A1355.404 GIS A1450.400 Election Insp, Custodians A1450.400 Election Insp, Custodians A1622.454 Maint. A9060.800 Hosp.&Dental	Transfer To A1110.402 Equip.& Computer A1355.404 Mileage, Exp. A1355.100 Assessor Salary A1620.454 Maint. A1622.407 Electric A9060.802 Retirees Hosp.&Dental	1,000.00 150.00 8,374.00 3,000.00 1,500.00 23,520.00

A3120.420 Gas & Oil A3120.203 Vehicle Leases A9015.800 P&F Retirement	A3120.201 Vehicles & Prep. A3120.201 Vehicles & Prep. A3120.201 Vehicles & Prep.	20,000.00 10,000.00 20,000.00
ULSTER WATER: Transfer From	Transfer To	,
	Transfer To	400.00
SW1.8310.200 Computer Equip.	SW1.8310.403 Off. Supplies	400.00
SW1.8310.200 Computer Equip.	SW1.8310.406 Telephone	1,000.00
SW1.1910.400 Unallocated Insur.	SW1.8320.407 Electric	4,000.00
SW1.8330.452 Salt	SW1.8330.430 Uniforms	1,000.00
SW1.8330.452 Salt	SW1.8330.451 Chemicals	1,500.00
ULSTER SEWER:		

Transfer From Transfer To

SS2.8110.403 Office Supplies SS2.8110.406 Telephone 600.00

MOTION: Councilman Secreto SECOND: Councilman Kitchen

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

DEPARTMENT HEAD REPORTS

Water Department – Water Superintendent John Rose read the monthly report. Plant #2 needs a new roof.

Building Department – Building Inspector Kathy Moniz read the monthly report. She has handled 21 solar arrays installations. She has requested proper labeling to the power shut offs to prevent injury to rescue workers in case of an emergency. All necessary landlord inspections have been completed with the exception of Seven Greens Apartment complex which will be done in January.

Town Assessor, James Maloney read the monthly report. His office is working on field work and tax exemptions processes. The entire enhanced STAR has been mailed out. The Aged exemptions will be held back as they have different income reporting requirements. Police Department – Police Chief Anthony Cruise read the monthly police report. Calls for service are up. They have converted the arrest room from a lock-up facility to an arrest process agency to make the process more efficient. They have worked with the City of Kingston Police for training sessions.

Recreation Department – Recreation Director Jeff Hayner gave the monthly report. The parks are closed. Adult Volleyball is ongoing. There was light turn out for the Tree Lighting. An Easter Egg hunt is planned.

Town Clerk Cosenza read the monthly report. The lockbox system has been set up for taxes and the 2015 tax data has arrived.

Public Hearing - 7:15 pm - Presentation of Local Law #7 of 2014: A Local Law modifying section of the Town of Ulster: Tow Law

Councilman Brink moved to open the public hearing at 7:16 PM 2nd by Councilman Secreto

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Public Comment

There was no public comment.

Councilman Kitchen moved to close the public hearing at 7:17 PM 2nd by Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Resolution Authorizing Interfund Loan from the Landfill Closure Reserve Fund to the Glenerie Water District

WHEREAS on August 9, 1988, pursuant to Section 6-f of the General Municipal Law as amended, the Town Board of the Town of Ulster did establish a Capital Reserve Fund known as the "LANDFILL CLOSURE RESERVE FUND" to finance the closing of the Town's landfill, and,

WHEREAS monies have been deposited in a bank account known as the Landfill Closure Reserve Fund, and

WHEREAS the Supervisor was authorized to invest from time to time the monies of said fund pursuant to Section 6-f of the General Municipal Law on authorization of the board pursuant to Section 6-c of the General Municipal Law, and,

WHEREAS the Town of Ulster, by deed dated May 18, 1993 conveyed the Town Landfill to the Ulster County Resource Recovery Agency which has assumed responsibility for costs of closing and capping the Town Landfill and,

WHEREAS the money deposited in the Landfill Closure Reserve Fund is no longer needed for this purpose and may be transferred to another account pursuant to the authority vested in the Town Board by General Municipal Law Section 6-c (9-a), and

WHEREAS it is proposed to loan monies from the Landfill Closure Reserve Fund to the Glenerie Water District (hereinafter the "District") to cover the balance of expenses for the Glenerie Water Storage Tank Project; and

WHEREAS, such loan from the Landfill Closure Reserve Fund to the Glenerie Water District will save the Glenerie Water District the cost and expense of borrowing the needed funds, and

WHEREAS, given these circumstances, the District has requested that the Town Board authorize an interfund loan in order to advance the costs of the Glenerie Water Tank Capital Project from the Landfill Closure Reserve Fund to the District's Fund, until such time that the District can collect such taxes or otherwise generate sufficient revenue; and

WHEREAS, pursuant to General Municipal Law § 9-a, all interfund loans must be authorized by Town Board resolution, now therefore be it

RESOLVED, that the Town Board of the Town of Ulster hereby authorizes an interfund loan of up to \$87,500.00 from the Landfill Closure Reserve Fund to the Glenerie Water District; and be it further

RESOLVED, that, pursuant to General Municipal Law § 9-a, said monies shall be repaid to the Landfill Closure Reserve Fund no later than December 31, 2015; and be it further

RESOLVED, that the interest rate established for the borrowing period is 0.5% per annum, and the repayment obligation amount is up to \$87,500.00, plus accrued interest; and be it further

RESOLVED, that the source of funding shall be a Landfill Closure Reserve Fund Interfund loan, in the amount of up to \$87,500.00, to the Glenerie Water District and be it further

RESOLVED, that the Town Supervisor is hereby authorized to take any and all steps necessary to effectuate said loan.

MOTION: Councilman Secreto SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye

Supervisor Quigley - Aye

CARRIED

Motion to close the Drainage Projects checking account as all projects have been completed

MOTION: Councilman Morrow SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Motion to accept the resignation of the Emergency Management Director – Andrew J. Buboltz Jr.

MOTION: Councilman Secreto SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Motion to approve the Agreement between Town of Ulster and County of Ulster for use of firearms range

MOTION: Councilman Morrow SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Motion to authorize the Chief of Police to sign the Letter of Agreement for EAP and Drug Screening with Emergency One

MOTION: Councilman Morrow SECOND: Councilman Secreto

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Resolution Approving the Health Reimbursement Arrangement Plan Agreement with CDPHP for December 1, 2014 through November 30, 2015

WHEREAS, the Town wishes to enter into an Agreement with CDPHP for the administration of the Health Reimbursement Arrangement associated with the Town's Health plan commencing December 1, 2014, now, therefore be it

RESOLVED, that the attached Health Reimbursement Arrangement Plan Document is hereby approved by the Board in the form presented, and be it further

RESOLVED, that the Supervisor is authorized to execute the attached Health Reimbursement Arrangement Plan Document and related Administrative Agreements with CDPHP for the continuation of the Health Reimbursement Arrangement Plan, and be it further

RESOLVED, that the Employer Town of Ulster shall be the Sponsor of the HRA and shall be the Administrator of the HRA for purposes of ERISA, and be it further

RESOLVED, that the Employer Town of Ulster hereby appoints the Administrative Agent to assist it with the administration of the HRA and to perform all such non-discriminatory duties related thereto, and be it further

RESOLVED, that the Administrative Agent shall be instructed to take such actions that are deemed necessary and proper in order to implement the HRA, and to set up adequate accounting and administrative procedures to provide benefits under the HRA, and be it further

RESOLVED that the duly authorized agents of the Employer shall act as soon as possible to notify the Employees of the Employer of the adoption of the HRA by delivering to each Employee a copy of the summary description of the HRA in the form of the Summary Plan Description presented to this meeting, which form is approved.

MOTION: Councilman Secreto SECOND: Councilman Morrow

Town Councilman Brink	- Aye
Town Councilman Kitchen	- Aye
Town Councilman Morrow	- Aye
Town Councilman Secreto	- Aye
Supervisor Quigley	- Aye

CARRIED

Motion authorizing the Supervisor to sign the Contract with the Saugerties Animal Shelter

MOTION: Councilman Secreto SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Presentation and Acceptance of the Town Clerk's Monthly Report for the Months of September – November 2014

MOTION: Councilman Secreto SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Resolution adopting Local Law of 2014: A Local Law modifying sections of the Town of Ulster: Tow Law

WHEREAS, an introductory Local Law entitled "A Local Law Providing for the Adoption of a New Section 175-4 & 175-7 of Chapter 175 of the Town Code" was introduced before the Town Board of the Town of Ulster on December 4, 2014, and upon notice duly published and posted, a hearing was held on December 18, 2014 at 7:15 p.m., before the Town Board,

WHEREAS, public discussion was heard at such hearing concerning the merits and environmental significant of said introductory local law, and be it

RESOLVED, that the adoption of the introductory local law entitled "A Local Law Providing for the Adoption of a New Section 175-4 & 175-7 of Chapter 175 of the Town Code" is hereby determined to be a Type II SEQR action, and be it further

RESOLVED, that the Town Board of the Town of Ulster hereby adopts said Local Law No. 7 of 2014 - A Local Law Providing for the Adoption of a New Section 175-4 & 175-7 of Chapter 175 of the Town Code, a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and he hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Ulster, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

TOWN OF ULSTER

Local Law No. 7 of 2014

A Local Law Providing for the Adoption of a New Section 175-4 & 175-7 of Chapter 175 of the Town Code

Be it enacted by the Town Board of the Town of Ulster as follows:

Section I. A new Section 175-4 of Chapter 175 of the Code of the Town of Ulster is hereby enacted as follows:

§ 175-4. License application and expiration.

- A. Every license issued hereunder shall remain in effect for one year from the date of issuance unless revoked, as hereinafter provided.
- B. Every person, firm or corporation who desires to operate from the Town of Ulster Rotational tow list, except as herein otherwise provided, shall be duly licensed as a tow truck operator in the Town and must make written application annually under oath providing the following information:
 - 1. The name and address of the applicant, address of the place from which tow trucks are proposed to be garaged and dispatched, specifying, the case of any unincorporated association, the names and addresses of each member thereof and, in the case of any corporation, the names and addresses of each officer.
 - 2. All crimes, if any, of which the applicant or any member thereof has been convicted and, if an unincorporated association, that any officer thereof has been convicted, stating the name, if any, and location of the courts and the dates on which such convictions were had and the penalties imposed therefore.
 - 3. The experience of the applicant, or, if an unincorporated association or

corporation of its officers in the towing of vehicles for hire.

- 4. The number of tow truck vehicles proposed to be operated by the applicant and a description of each such vehicle, including the make, model, year and manufacture, New York State registration number and vehicle identification number.
- 5. The name, address and driver's license number of each driver employed by the applicant.
- 6. The location of any and all depots and terminals proposed to be used by the applicant.
- 7. The licensee shall provide proof of insurance in the minimum amount of \$1,000,000.00 personal liability and \$150,000.00 property damage liability covering each tow truck and/or place of business. Coverage limits must be maintained throughout the duration of the license. Coverage shall also be provided for the towed vehicle. Said proof shall be provided
- 8. The licensee's insurance policy must include an endorsement naming the "Town of Ulster and its agents, officers and employees as additionally insured." An endorsement providing for thirty days advance notice before cancellation or material change of coverage. The notice is to be mailed to the Town of Ulster Police Department, 1 Mulvin Drive Lake Katrine, NY 12449.
- 9. Proof of valid registration and inspection of each tow truck to be operated.
- 10. Any other relevant information that the Chief of Police may require.

Section II. A new Section 175-7 of Chapter 175 of the Code of the Town of Ulster is hereby enacted as follows:

§ 175-7. License fee; qualifications.

Applicants for a license will be required to pay a non-refundable fee of \$250.00 annually. The fee shall be paid no later than January 15th of each calendar year. The licensee will qualify, provided that:

A. The licensee owns, operates or maintains a bona fide registered repair shop within the Town of Ulster or the City of Kingston because it is encompassed by the Town of Ulster. If the licensee does not own, operate or maintain a bona fide registered repair shop, the licensee must provide the name, address and license number of a bona fide registered repair shop within the Town of Ulster or City of Kingston that he does business with. Any licensee that utilizes a registered repair shop owned or operated by another, shall not charge any additional fees to tow any disabled vehicles requesting repairs to a registered repair shop.

- B. Such applicant maintains twenty-four (24) hour capability to answer calls for service off the Town of Ulster Rotational tow list.
- C. Such applicant must have at least one conventional tow truck equipped with a lifting boom on the rear of the truck to tow vehicles AND at least one flatbed tow truck that is equipped to carry vehicles. Each registered tow truck must have a minimum of three-ton power winch, equipped with 75 feet of 3/8 inch steel cable, a dry chemical fire extinguisher with a minimum of 10 pounds of pressure, three Department of Transportation approved (triangular) road reflectors and three Department of Transportation approved road flares, a broom, a hacksaw, an ax and a shovel.
- D. The licensee and tow truck operators possess a valid New York State driver's license with at least a CDL A, B, C or NON-CDL C class license with a tow truck endorsement.

Section III. Severability

If any clause, sentence, paragraph, section, article or part of this Local Law shall be adjudicated in any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, article or part thereof directly involved in the controversy in which such judgment shall have been rendered, and such invalidity shall not be deemed to affect the remaining portions thereof.

Section IV. Effective Date

This Local Law shall be effective as provided by law, upon filing and acceptance by the New York State Secretary of State.

MOTION: Councilman Brink SECOND: Councilman Secreto

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Resolution Authorizing the Supervisor to Execute a Collective Bargaining Agreement between the Town of Ulster and the Laborers' International Union Local 17 for the period January 1, 2015 – December 31, 2017

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a collective bargaining agreement between the Town of Ulster and the Laborers' International

Union Local 17 coveri for the period January 1, 2015 – December 31, 2017ng the period from January 1, 2015 through December 31, 2017, subject to the review and approval of the form of the agreement by the Attorney to the Town.

MOTION: Councilman Brink SECOND: Councilman Morrow

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Resolution Authorizing the Supervisor to Execute a Collective Bargaining Agreement between the Town of Ulster and the Town of Ulster Policemen's Benevolent Association, Inc. for the period January 1, 2011 to December 31, 2016

BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to execute a collective bargaining agreement between the Town of Ulster and the Town of Ulster Policemen's Benevolent Association, Inc., covering the period from January 1, 2011 through December 31, 2016, subject to the review and approval of the form of the agreement by the Attorney to the Town

MOTION: Councilman Morrow SECOND: Councilman Kitchen

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Motion to Hire a Part-Time Police Officer – Paul E. Roosa Jr. effect December 22, 2014 at a rate of pay of \$19.19 an hour.

MOTION: Councilman Brink SECOND: Councilman Secreto

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye

Supervisor Quigley - Aye

CARRIED

Request to Install Two (2) "left Turn Yield on Green" Signs on Route 9W at the Egress from the Mid-Hudson Medical Building Complex and at the Egress from Adams Fairacre Farms

WHEREAS, the Town Board of the Town of Ulster was asked to consider a request to install two (2) "left turn yield on green" signs on Route 9W at the egress from the Mid-Hudson Medical Building Complex and at the egress from Adams Fairacre Farms; and

WHEREAS, the federal MUTCD states that this sign may be installed at certain locations to clarify signal control; and

WHEREAS, the Town Board of the Town of Ulster believes such signs are appropriate and in the interest of public safety; and therefore, be it

RESOLVED that the Town Board of the Town of Ulster hereby requests the New York State Department Transportation install two (2) R10-2 "Left Turn Yield on Green" signs on signal U-124PS -- one at the egress from Adams Fairacre Farms and one at the egress from the Mid-Hudson Medical Building Complex.

MOTION: Councilman Morrow SECOND: Councilman Brink

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

ANNOUNCEMENTS

Supervisor Quigley reported that the Town Organizational and Workshop meeting will be held together on January 8, 2015 at 7 PM. The Town Board meeting will be scheduled for January 22, 2015 at 7 PM, the fourth Thursday of the month versus the third.

PUBLIC COMMENT

Mrs. Jeannine M. McCullough reported that she is working to advance baby boomers rights, who suffer financial hardships. She rents out her home to supplement her low income and was recently denied free legal assistance in an eviction process. Her tenant was given free legal assistance and was financially better off than her. She has formed a group called the "Baby

Boomer Bombs in Distress". She wanted to formally introduce herself. This is chapter one of her story.

Kevin Smith, Chairman of the Woodstock Land Conservancy, requested an extension of time for the review for the Water Bottling Plant scoping document.

Police Chief Anthony Cruise thanked the Town Board for their work in approving the PBA Contract.

Sgt. James A Seyfarth, PBA president, thanked the Town Board for their work in approving the PBA contract.

Jennifer Schwartz Berk, from Kingston Citizens, requested more time to review the scoping documents for the proposed bottling company and multiply scoping sessions and locations for process so all the citizens can be heard.

Mrs. Rachel Marco-Havens, inquired if there anything that the citizens can do to fill the Tech City Property with business as an alternative to the proposed bottling plant.

Supervisor Quigley stated that the property owner is responsible for filling the property.

Councilman Kitchen moved to adjourn the meeting at 7:49 PM 2nd by Councilman Secreto

Town Councilman Brink - Aye
Town Councilman Kitchen - Aye
Town Councilman Morrow - Aye
Town Councilman Secreto - Aye
Supervisor Quigley - Aye

CARRIED

Respectfully Submitted by Jason Cosenza, RMC FHCO Ulster Town Clerk